



OEF Board Meeting Minutes

Attendance:

See attached attendance sheet

Minutes taken by: Brandon Hall

Call to order – Grant Field – 07:00 p.m.

** It was announced that the recording pen is on until the meeting is adjourned

1. Opening Remarks

- Grant Field welcomed everyone to the 2013 OEF AGM.
- Grant introduced the current directors of the board
- Grant introduced the OEF Staff

Motion: To approve the 2013 OEF AGM agenda

Moved: Andrea Clarke

Second: Marc Nicols

Carried

2. Approval of Previous Meeting Minutes (November 23rd, 2012)

Errors and omissions:

Motion: to approve minutes from November 23rd, 2012.

Moved: Allan Ehrlick

Second: Jack de Wit

Carried

3. Business Arising from the Minutes

- Catherine Willson read the response to the operation of the drugs and medications motion that was brought forward during the 2012 AGM.
- As per the OEF bylaws, If someone wanted to bring forward a topic in the form of a motion to the AGM that is not currently on the agenda, they do this at another time through proper notice.
- A meeting of membership would need to be called before the AGM for a new topic to be included in the AGM agenda

4. President's Address – Grant Field

Grant was the Team manager for the 2013 CIEC competition

- Ontario team arrived early to the competition to prepare and acclimatize the horses
- Grant reviewed the results of the competitors and mentioned that team Ontario was silver overall
- Grant discussed his role as Coaching Committee Chair for the OEF
- Annual review of the Facilities council which was also chaired by Grant Field
- Grant opened the floor for questions – none at this point in time

5. Executive Director's Annual Review – Dianne Graham

- Dianne reviewed her year as the ED of the OEF

- Please see attached for the ED report

Topics discussed during ED's Report:

- Discussed: Membership, Why not be a member? Approach, Industry relationships
- Grass roots participation
- FSS programs, Ontario Trillium Foundation
- Working closely with Randy Roy and Kim Kirton – Professionals in the industry
- Rider Development Clinic – Roberto Teran

- Horse Day Toronto and Ottawa
- Facilities program – up 68% from 2012
- Simplifying the membership process for our members
- 20% increase in officials
- LTAD with Barbara Lyon-Stewart – working with her every few weeks
- Quest For Gold, youth bursary's, NAJYRC, CIEC – Athlete Funding Opportunities
- Coaching Clinics
- Accredited officials
- Communications (internal and external)
- Hired f/t communications coordinator
- Weekly updates to BOD
- Attend industry events
- Board meeting facilitator brought in for detailed information and communication
- What are the next steps for the OEF?
- ED commitment

Questions:

John Northcote asked if:

- The OEF would ever consider automatic membership renewals

Sara Runnalls, BFL Canada responded:

- Insurance legislation will withhold from allowing from this. It can be difficult to manage
- It would have to be payment by credit card

6. Treasurer's Report – Andrea Clarke and Derek Lederer (Truster and Zweig)

- Andrea Clarke called upon our Auditor, Derek Lederer from Truster and Zweig to deliver our financial statements from 2012 and 2013 fiscal year.
- Derek reviewed the:
 - o Clean Audit report (Page 3) – Nothing significant to report
 - o Statement of Financial Position – Cash decrease is due to a timing issue
 - o Statement of Loss and Cash Assets – Increase in revenue of \$70,000
 - o Statement of Cash Flows – The cash in the bank dropped because the money that was owed dropped. Other numbers on the statement are normal fluctuations.

Motion: to receive and adopt the financial statements for the year ending March 31, 2013

Moved: Andrea Clarke **Second:** Sara Runnalls **Carried**

(A.)Appointment of Auditor for 2013 – 2014

Motion: to appoint Truster Zweig again for the fiscal year 2014-2015

- **Moved:** Andrea Clarke **Second:** Marc Nicols **Carried**

7. Elections

Grant Field announced the final votes:

- Allan Ehrlick – Acclaimed Chair of Associations Council
- Grant Field – Elected Chair of Horse Facilities Council
- Jack de Wit – Acclaimed Chair of Recreation Council
- Neil Evans, Catherine Barker and Derek Lederer from Truster Zweig and appointed as scrutineers for this election
- The Director at Large positions:
 - o Jane Casselman
 - o Marc Dobrindt
 - o Tracey Evans
 - o Nicole Kybartas
 - o Al Paterson
 - o Philip Schwab
 - o Valerie Shipp
 - o Jean Szkotnicki

- Grant Field asked if there were any further nominations to add to this slate from the floor, 3-times.
- There were no additional nominations from the floor.

Motion: Nominations be closed from the floor

Moved: Jack de Wit

Second: John Northcote

Carried

- Grant Field asked all candidates running for the Director at Large positions to introduce themselves. All candidates provided brief introductions based on the bio's they provided to the OEF which were posted on the OEF website.
- Grant Field asked those who have yet to vote to please do so now on the ballots provided in front of them.

8. Council and Committee Reports

Associations Chair – Allan Ehrlick

- 2 meetings took place
 - o 1) What supplements are, presented by Omega Alpha
 - o 2) Presentation by Allan Ehrlick on Drugs and Medications Program
- Association Grant requirements discussed
- Discussed 2013 Royal Agricultural Winter Fair
- High attendance at meetings
- No questions from the floor

Competitions Chair – Ken Denouden

- 230 sanctioned competitions in Ontario for 2013
- 39 were Equestrian Skills Development
- 88 EC Bronze
- 86 EC Silver
- 17 Concurrent EC Bronze/Silver Dressage
- 2 officials clinic run this year
- 18 OEF hunter/jumper judges
- 8 hunter/jumper course designers
- Thanked Angelique Homan and LTED Committee for their hard work
- OEF funded: shipping, shavings/hay and entry fees, stabling, leased horses, drug testing fees, early arrival stabling, and tickets to opening events.
- Will be applying for 2015 to hold CIEC event in Ontario
- Named CIEC coaches for Ontario:
 - o Brenda Robson (Reining Coach)
 - o Simone Williams (Dressage Coach)
 - o Danny Foster (Chef and Jumper Coach)
- Funded NAJYRC 2013: reimbursement cheques were sent directly to the riders
- Sarah Runnalls asked who decides where CIEC takes place each year.
- Grant Field stated that CIEC is a provinces council initiative
- No questions from the floor

Industry Chair – Marc Nicols

- 123 members on the Industry Council made up of businesses that support the equine community
- Met last Friday September 20th
- Established a lunch and learn program
- Mandated as a council to meet once a year
- Looking to host approx. 6-7 meetings.
- Focus on encouraging sponsorship for athletes
- Reviewed terms of reference for the council and made a few changes to them
- These changes are made available to anyone interested in them
- Agreement that the Industry member directory will now be an Insert in Whoa! Magazine, 4 times a year, instead of doing it once at the beginning of each year

- No questions from the floor

Recreation Chair – Jack de Wit

- Trail initiatives were a focus
- \$27,000 to give out. \$8,000 has been given out to date this year
- 2nd Round of funding to happen this November, so get your applications in
- Last meeting was April 2013 – approved revised terms of reference by the Board
- The next Recreation Meeting: Wednesday October 23rd at 7pm
- Trail development will be a focus
- No questions from the floor

9. New Business

- No new business brought forward from the floor

10. Announcement of Election Results

Grant Field announced the final votes:

Director at Large Positions:

- Jane Casselman
- Tracey Evans
- Al Patterson
- Valerie Shipp
- Jean Szkotnicki

Motion: to destroy the ballots

Moved: Jack de Wit

Second: Marc Nicols

Carried

Grant Field: *“On behalf of the board of directors of the Ontario Equestrian Federation, thank you all for coming. May I have a motion to adjourn?”*

11. Adjournment - upon proper motion the meeting was adjourned at 8:34p.m.

Motion: to adjourn

Moved: Al Patterson

Second: Marc Nicols

Carried